

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, April 24, 2018
Time:	6:35 pm – 8:30 pm

Invitees/Attendees

Name	Role	Name	Role
Mary Knudtson	President	Laurie McCann	Member-at-large
Mari Tustin	Vice-President	Neti Parekh	Member-at-large
Liz Milazzo	Secretary	Anais Schenk	Member-at-large
Yaro Jane Army	Treasurer		
Ken Collins	Member-at-large	Gene Bush	Practice Leaders Liaison
Rachel Grad	Member-at-large		

BOLD – Attended Meeting

AGENDA

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention/zazen	All
FA	Review/approve minutes - March minutes passed with all 1's	All
	Community Comments - none	
FA	Review and approve the Bylaws Background: Edie worked on Bylaws revisions in 2017 with attorney Morgan Taylor. In reviewing status of Bylaws, it's Mary's sense that we don't need a Bylaws committee at this juncture, since so much was accomplished last year. Changes of note: Decision making by polling 1-5, if consensus not reached, then decision made by a simple majority of the Board. Policy manual has more complex language of how to continue with a majority vote. Mary added language replacing "Head Teacher" with the phrase "Teachers/Practice Leaders." Straw poll to see if Board is ready to approve the revised By-laws as recently circulated. Decided to allow another month for Trustees to review the document, and take up again in May.	Mary
FD	Update on Google shared drive for documents Can't do "team" drive, but the individual drive format seems to be working for everyone.	Mary
FD/FA	Discuss the sub committees: Nominating, Membership, Finance, Property Management By-laws detail two types of committees: Board Committees (only BOT can sit on committee), and Advisory Committees (can include sangha members in good standing.) Nominating Committee shall be an advisory committee. Mary asking if other committees should be Advisory or not? Committee functions are mostly defined by what committees are not authorized to do: Committees can't fill vacancies on the Board nor of any committees, nor set compensation of trustees, amend or repeal bylaws, amend or repeal resolutions of the Board, create new committees, nor approve any contract, etc. Suggestion to have the Property Management Committee to be a Board Committee, not Advisory. Mari suggests knowledgeable sangha members could still be invited as guests to participate in the Advisory committee.	Mary