

## Santa Cruz Zen Center – Board of Trustees

<b>Meeting Topic</b>	SCZC Board of Trustees Meeting
<b>Date:</b>	<b>Tuesday, October 24, 2017</b>
<b>Time:</b>	6:35 pm – 8:30 pm
<b>Location:</b>	Zendo

### Invitees/Attendees

Name	Role	Name	Role
<b>Rev. Dana Takagi</b>	Interim President	<b>Laurie McCann</b>	Member-at-large
<b>Mary Knudtson</b>	Interim Vice Pres.		
<b>Liz Milazzo</b>	Secretary		
<b>Michael Bashista</b>	Treasurer	<b>Rev. Gene Bush</b>	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
<b>Neti Parekh</b>	Member-at-large	<b>Rev. Patrick Teverbaugh</b>	Practice Leader
<b>Sally Aguirre</b>	Member-at-large		

**BOLD – Attended Meeting**

### AGENDA

FA=for action      FYI= for your information      FD-For Discussion

	Agenda	Lead
	Intention/zazen/appreciative inquiry	All
<b>FA</b>	<b>Review/approve September meeting minutes</b> Approved v.2 with 7 1's	All
	<b>Community Comments</b> Appreciation expressed for the dokusan building.	
<b>FD</b>	<b>Nominating Committee</b> Ballots have been mailed out for the Board election. 33 ballots returned so far, which is sufficient to validate the election!	Mary
<b>FI</b>	<b>Practice Leader Contracts</b> All 3 contracts signed and returned (provisional.) Thanks to Mary and Neti for reviewing the letters that accompanied the contracts. Changes noted: Term of contracts extended through end of April 2018 (instead of March 2018.) Allows more time for Practice Leaders to settle on a leadership model.	Dana
	<b>Annual Appeal:</b> Dana circulated copies of the annual appeal card – appreciation expressed. In the past, we've sent out 250-300 annual appeal cards. This year, the appeal will be sent to a list of about 60 donors from the last 2 years. This will lower the fundraising expense considerably (about 50% of usual cost.) Will be mailed earlier this year, beginning of November. Please suggest additional names as appropriate to Dana. The dokusan rebuild is the focus of the appeal again this year. In addition to the card, our website will be updated to highlight the progress of the rebuild. Interim Board President will sign all of the cards, along with Gene, Patrick, and Kokyo. Card will contain an insert, to "save the date" for the ½ day sit, and Natalie Goldberg reading in spring time. Dana will upload the annual appeal card to our website, allowing possibility for anyone to donate via PayPal.	Dana
<b>FD</b>	<b>Nov. 4 All-Sangha Meeting</b> Suggestion to do less wide-open visioning, and focus instead on updates of Board work completed in the last year, e.g. the Dokusan building, Practice	Dana