

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, May 24, 2016
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Edie Brown	President	Neti Parekh	Member-at-large
Rev. Dana Takagi	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Mary Knudtson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader

BOLD – Attended Meeting

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention / zazen	
FA	Review/approve March meeting minutes Polling: 7 “1”s – minutes approved, no changes to minutes.	All
	Community Comments – no community comments	
FD	Board/Property Liaison Report – update Emergency #'s for Neti. Action item: Patrick will provide Neti with emergency numbers Reserve Study due in August: \$925 already in budget, contract signed. Action item: Reserve study to be scheduled by Patrick and Robert Cox in August so we can plan our 2017 budget.	Patrick
FA	Treasurer’s Report To date, net \$11,800 (Balance sheet attached to minutes). More than our planned net of \$4900; however, there are bills to be paid. Membership renewals: follow-up with Yaro: Action item: Michael will work with Yaro in June and July re membership renewals. Rates & Fees Schedule: In March, Michael asked people to review our schedule. Please consider expenses are going up. This is just a “heads up” that Michael will seek input and will return at the next meeting to consider for next budget cycle. End of Life workshop: seeing board approval to reduce workshop fee. After some discussion, proposal to offer the two workshops at \$40/\$5 total for both sessions. Polling: 7 “1”s”; approval to deviate from regular workshop rate for the EOL workshop. First Friday – Laurie, Shin-I and Michael scheduled June 3; Richard will provide music. Possible future artists: Ziggy, Suchitra, and Eduardo. If any art is sold, Michael is asking artists to make a donation to SCZC. Kudos to Michael for showcasing First Friday at SCZC.	Michael