

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, October 25, 2016
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Rev. Edie Brown	President	Neti Parekh	Member-at-large
Rev. Dana Takagi	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Mary Knudtson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader

BOLD – Attended Meeting

MINUTES

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention / zazen	
FA	Review/approve September meeting minutes -- approved with seven "1's" (One member arrived after polling on minutes. There was a sufficient quorum to poll)	All
	Community Comments - none	
FA	<p>Proposed Budget 2017</p> <p><i>Discussion:</i></p> <ul style="list-style-type: none"> • Michael presented the proposed 2017 budget by line item. • Michael estimates we'll make budgeted net income for 2016. • Request to have more detailed tracking of sesshin income. Going forward this fall, sesshin ino will ask participants to check off their name as they put sesshin donation in an envelope. • Rents will stay the same in 2017 for 113 and 119 School St. Rents are below market level. Utilities are expensed higher in 2017 based on increased city water/utility rates. • Planned Z&A calligraphy workshop with guest teacher Alok Hsu Kwang-han, June 24-25, 2017: Workshop net as budgeted is conservative, could be higher. We're not spending in advance of confirmed sign-ups. We'll need 30 sign-ups for the class to be a "go." Overall net income will depend on proportion of early vs. late sign-ups (early registration is discounted.) • Publicity expense lowered in 2017, from \$500 down to \$300. We've only spent \$180 this year, out of a \$500 budget. Most of this was for First Friday events. 	Michael
Budget contin.	<ul style="list-style-type: none"> • Interest expressed in hosting a speaker event at Bookshop Santa Cruz with author Bryan Stevens (book "Just Mercy," re incarceration/death penalty.) Would publicity money be available for such an event? Concern expressed that such an event is not as close to ZC mission as, say, Natalie Goldberg's book project presenting Katherine Thanas' talks/writing. Publicity funds being reserved for a book event with Natalie Goldberg, expecting publication next summer. • Line item in budget as a placeholder for an outside facilitator for the Board retreat. Details to follow. 	