

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, September 22, 2015
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Edie Brown	President	Neti Parekh	Member-at-large
Chuck Overley	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary (arrived late)	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Rev. Dana Takagi	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Chris Davidson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader
Mary Knudtson	Member-at-large		

BOLD – Attended Meeting

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention	
	Community Comments	
FA	<p>Treasurer’s Report – 2016 draft budget Items in red discussed at the retreat, and approved Items in green have changed since discussion in July</p> <ul style="list-style-type: none"> • Bottom line, net income: Net expected in 2015 of \$20K, because we budgeted generously, not fully anticipating we would spend all of the projected expenses. • 2016 projection: we have decided to spend more on stipends – committed expense – so anticipated net is projected much lower, about \$4,800. • No jukai ceremonies anticipated in 2016. • Other ceremonies: Tokudo ceremony, \$300 • Zendo rental: Monday eve. Thich Nhat Hahn group; mindfulness retreat in Dec. • Scholarship income and expense a wash, \$100 in, \$100 out • Income projected at \$79,499 <p>Expenses</p> <ul style="list-style-type: none"> • Accountant charged us less for tax preparation, Michael on his own with Quickbooks, not paying for mentoring from Dale • Japanese Cultural Fair – decided not nec. to donate for advertising on the poster • Added line item of \$500 for publicity, specifically radio announcements for events (about 25 commercials over several weeks.) (KAZU in 2015) Would need to add \$150 to \$200 if we make any posters for specific events. • Feedback that social media (Facebook) might reach a lot more people than the radio. Can’t judge if radio announcements are bringing people in. • Laurie and Patrick: Skeptical of the value of paid advertising, but we could use some money dedicated for the Membership/Outreach Committee over the year. • Last year, when Okamura Sensei came, we asked suggested donation of \$25 to \$30 per person, and collected about \$600 – all contributed to Okamura. 	Michael