

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, March 24, 2015
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Edie Brown	President	Neti Parekh	Member-at-large
Chuck Overley	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Rev. Dana Takagi	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Chris Davidson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader
Mary Knudtson	Member-at-large		

BOLD – Attended Meeting

FA=for action FYI= for your information

	#	Agenda	Lead
	1	Intention: Reading of the mission statement	
	2	Community Comments: none	
FYI	3	Treasurer's Report Rounded numbers: \$27000 in checking, \$264 in savings, \$16300 in remodel checking account \$43700 total in accessible money, RBC wealth management \$508000	Michael
FYI	4	Board/Property Liaison Report 119B vacancy and repairs: started repairs, looking for new renters, walk through completed with Patrick, Mary T and Nanette. Estimate for repairs \$1850 work started, 5 applicants (all practitioners), need selection committee, Chuck, Kokyo, Patrick and Neti will interview. Discussion of tenant selection process, agreed selection subcommittee will decide. Budget was \$700 for repairs, now is \$1850, rent increases to \$850 from \$750. Door is \$300, electrical \$200, new costs: cleaning and carpet \$225, painting \$500. Sun Property estimate is maximum, may be less. 119A repairs: Patrick will present estimates at next board meeting. 2014 and 2015 repairs on Reserve Study have been on hold in anticipation of starting dokusan building remodel in 2014 and 2015. Dokusan building remodel unlikely to start in 2015. Discussion re using RBC funds 119A repairs (capital expenses / investment category). Repairs estimated at \$20,000 (number based on Reserve Study). Discussion re getting another bid to contract for work, Sun Property management company would get bids for us, discussion re maintenance vs. other type of work, Patrick working with Sun Property. 113 stove repairs: need to replace stove, isn't working for sesshins, only three burners work, cabinet may need to be replaced on one side of stove area to allow for larger stove. Will need new vent. Patrick will get an estimate for work. Recommend Cathy be involved in discussion, new stove vs. used.	Patrick
FYI	5	Dokusan Building Remodel – update	Dana