

Santa Cruz Zen Center



Board of Trustees Meeting

Tuesday, February 16, 2021

6:45 pm - 8:30 pm

<https://zoom.us/j/2951668406>

Zoom meeting ID 295 166 8406, password 753

Members

Name	Role	Name	Role
Mari Tustin	President	Neti Parekh	Member-at-large
Sara McLellan	Vice-President	Rene Netter	Member-at-large
Ken Collins	Secretary	Anita Elliot	Member-at-large
Yaro Jane Arny	Treasurer		
Gilbert Ramirez (Absent)	Member-at-large		
Rachel Grad	Member-at-large	Eugene Bush	Practice Leader
Will Peck	Member-at-large	Patrick Teverbaugh	Practice Leader

Open with Zazen (5 minutes)

Updates

- 1) Community Comments
- 2) **Subcommittee Reports:**

Membership:

*Received 1 new member last month. **See also Regular Agenda 3c. below.***

Property Management:

Addressed the critter issue in 113 by plugging the holes, setting up cameras, including one-way traps so they can get out but not return. The critter issue in 119A appears to have cleared up with no recent issues for an extended time. There is one hole that still needs to be patched in 119A with service maintenance to be contacted to make repairs.

Board of Trustees Meeting Agenda (cont)

Nomination:

Executive:

Finance:

Tax donation letters have been sent out.

SC County Credit Union:

Checking: \$22,057.55
Savings: 11,946.14
Remodel: 1,530.32
\$35,534.01

RBC Investment Account:

\$648,308.22

Practice Leadership:

See Regular Agenda 3 Below

Regular Agenda

1. Approve January 2021 meeting minutes and modification of October 20, 2020 meeting. (attached)
 - a. January 2021 meeting minutes

Approved

- b. October 20, 2020 meeting – in the process of changing signature cards on the ZC checking account, SCCCU determined that the language in the meeting minutes of October 20 wherein it was stated that Anais is the outgoing President and Mari Tustin is the incoming President, is technically insufficient for them to make the transfer. Because Anais was already out of State, this matter was discussed between Yaro, Mari and Ken.

The language is an addition to the October language and reads as follows: "Anais Schenk to be removed from SCCCU account for the Santa Cruz Zen Center and Mari Tustin is being added to the SCCCU account for the Santa Cruz Zen Center." Because this change in the minutes (which have been previously approved by the Board in January of 2021), the three of us determined on an interim basis that the added language did not

Board of Trustees Meeting Agenda (cont)

change the substance of the meeting minutes in any way and were administrative only. That said, the three of us also agreed it was important to bring this to the attention of the Board and ask for an approval of the reworded minutes.

Approved

2. Sandra McCann contacted Mari Tustin and to advise that she is now in a good position to be able to join the Board. Board members may recall that she was elected in the last ballots for board membership but she subsequently declined because of personal reasons. This should take a Board action to reinstate Sandra McCann as a Board member.

Approved. *Sandra to be invited to attend next month's Board Meeting as a current elected Board member.*

3. Practice Committee discussion/actions:

- a. Reverend Teverbaugh - Discussion of when, if, and how to reopen the zendo for outdoor and/or indoor seating, even at reduced rate of occupancy.

Response Summary: The Board proposed to reopen M-W-F Noon outdoor sittings while continuing to adhere to safety protocols such as: proper social distancing, wearing a mask, implementing a short questionnaire, and to keep attendance to allow for contact tracing. Patrick, along with the support of both Anita and Will, are to coordinate together in implementing the safety protocols, as well as to recommend when to resume the noon outdoor sittings. (Neti)

- b. Reverend Bush reports that "the owl lab's set-up for meeting technology looks very good. It is both video and audio and will cost approximately \$1000. Decision required by the Board.

Response Summary: The Owl Lab set-up is a camera that is domed shaped (like an owl) that picks up audio and video in 360 degrees and which can allow the participant to feel that they are in the room. It's a \$1000 investment that other local churches and temples are now presently using and appreciating. It allows for utilizing the hybrid version of both Zoom and physical attendance. Renee offered a similar device that he owns to try out first as an alternative to the Owl Lab set-up before deciding on making a final purchase. The Board proposed using Renee's own home audio and video equipment prior to making a final

Board of Trustees Meeting Agenda (cont)

purchase. Gene volunteered to lead a committee to establish guidelines for reservations, how to handle Wednesday evening overflow or overview, privacy, and that the final purchase of equipment meets our needs, as well as aesthetically pleasing.

Approved

- c. Report regarding a membership directory – if, when, how to send contact information.

Response Summary: *The Board proposed to go with an electronic directory that can be printed out for members who prefer a membership directory in print form. Membership committee to send emails to all members to see if they're comfortable in sharing their information - including specific information within the directory. Sara to lead Membership subcommittee with other volunteers to reach out and to follow-up with members who haven't responded within an established time period of request. It was mentioned that the last 12 members who joined have already chosen what specific information they were willing to share.*

Approved

Notes taken by Ken Collins (Board Secretary)