

<b>Meeting Topic</b>	SCZC Board of Trustees Meeting
<b>Date:</b>	<b>Tuesday, January 23, 2018</b>
<b>Time:</b>	6:35 pm – 8:30 pm
<b>Location:</b>	Zendo

### Invitees/Attendees

<b>Name</b>	<b>Role</b>	<b>Name</b>	<b>Role</b>
<b>Mary Knudtson</b>	President	<b>Laurie McCann</b>	Member-at-large
<b>Mari Tustin</b>	Vice-President	<b>Neti Parekh</b>	Member-at-large
<b>Liz Milazzo</b>	Secretary	<b>Anais Schenk</b>	Member-at-large
<b>Yaro Jane Army</b>	Treasurer	<b>Rev. Gene Bush</b>	Practice Leader
<b>Ken Collins</b>	Member-at-large	<b>Rev. Kokyo Henkel</b>	Practice Leader
<b>Rachel Grad</b>	Member-at-large	<b>Rev. Patrick Teverbaugh</b>	Practice Leader
		<b>Rev. Cathy Toldi</b>	Invited
		Rev. Dana Takagi	Invited

**BOLD – Attended Meeting**

### AGENDA

FA=for action    FYI= for your information    FD=For Discussion

	<b>Agenda</b>	<b>Lead</b>
	Intention/zazen/appreciative inquiry	All
<b>FA</b>	Review/approve minutes for October and November Approved with 4 1's (the 4 continuing Board members)	All
	Community Comments - none	
	Additions or revisions to agenda - none	All
<b>FA</b>	Conflict of Interest Policy was circulated, and signed by newly elected Board.	Mary
<b>FA</b>	Proposal for new ADA walkway from zendo to the dokusan room. Bid from Howland Construction is \$18,600. Gene's recommendation is to sign and accept the bid, and approve 10% additional for contingencies (portion of old deck must be removed for tie-in, may encounter some problems not otherwise visible.) <u>Request to approve \$20,160.</u> A prior Board decision authorized \$15,000; this proposal authorizes an additional \$5,160. Before signing the bid, Gene will make 3 revisions for agreement with Howland: 1)keep an opening from new ramp to existing bathroom, with a single step up (instead of a railing), 2) adjustment to siting of new ramp so it ends far away enough from north wall of 113 School to not obstruct opening of bathroom windows, 3) modify plan to take out proposed guardrail between old deck and new deck. New deck will have a 1.5" bumper to prevent wheelchairs from falling off. As soon as it's approved, Howland will calendar the project. New deck not designed to reach the back bathroom (west side of 113), since that bathroom is not ADA accessible at this time. Access to back bathroom will be a step down to a paver or stone. <b>Proposal:</b> Approve expenditure of up to \$20,160 for Howland Construction to construct redwood deck to Dokusan building/office. <b>Proposal approved</b> with all 1's.	Gene
<b>FA</b>	<b>Proposal:</b> Change signatories on 3 Santa Cruz Community Credit Union bank accounts to reflect new leaders in place following fall 2017 Board	Mary