

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, June 27, 2017
Time:	6:35 pm – 8:30 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Rev. Edie Brown	President	Neti Parekh	Member-at-large
Rev. Dana Takagi	Vice-President	Sally Aguirre	Member-at-large
Liz Milazzo	Secretary	Laurie McCann	Member-at-large
Michael Bashista	Treasurer	Rev. Gene Bush	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Mary Knudtson	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader

BOLD – Attended Meeting

AGENDA

FA=for action FYI= for your information FD-For Discussion

	Agenda	Lead
	Intention / zazen / appreciative inquiry	All
FA	Review/approve May meeting minutes - Approved with nine "1's" Correction to April Board minutes – Kobun Chino is part of the Zen lineage.	All
	Community Comments - none	
	EXECUTIVE SESSION – CONFIDENTIAL re legal matters	Dana and Gene
FA	Proposal: New policy - Conflict of Interest -- see attached Proposed by attorney, Morgan Taylor. There's a reference to conflict of interest in our "roles and responsibilities." Morgan suggested we have a full-fledged conflict of interest policy. Discussion: A Board member asked regarding how a conflict of interest would be brought forward – would it be easier to approach a point person on the Board vs. bringing a concern re a conflict of interest to the full Board. Edie will ask Morgan if it makes a difference to amend this policy to allow an interested party to bring a problem to a point person before bringing to the Board. Passed with nine "1's" This conflict of interest policy will become part of a procedures manual, along with the grievance procedure, etc.	Edie
FD/FA	Articles of Incorporation Amendment / Bylaws revisions, recommendations memo Edie suggested the need for a July meeting dedicated solely to bylaws revisions, based on comment from Morgan that we're only at the beginning of working on the by-laws. Q? Are the by-laws revisions more or less boiler plate? Comment that we don't necessarily need to passively accept our lawyer's position on bylaws – the Board can take some independence here. Discussion points: <ul style="list-style-type: none"> Do we have the Practice Leaders specified as non-voting members in our By-laws? Or, are they simply invited under the umbrella statement that all Sangha members are free to attend Board meetings? Many boards have non-voting Board members. That's how we consider the Practice Leaders. We can put in a policy manual 	Edie