

Santa Cruz Zen Center – Board of Trustees

Meeting Topic	SCZC Board of Trustees Meeting
Date:	Tuesday, June 24, 2014
Time:	6:35 pm
Location:	Zendo

Invitees/Attendees

Name	Role	Name	Role
Edie Brown	President	Jeff Sherman	Member-at-large
Chuck Overley	Vice-President	Brian Corser	Member-at-large
Liz Milazzo	Secretary	Sally Aguirre	Member-at-large
Michael Bashista	Treasurer	Nannette Overley	Administrator
Lisa Noble	Member-at-large	Rev. Gene Bush (7 pm)	Practice Leader
Chris Davidson	Member-at-large	Rev. Kokyo Henkel	Head Teacher
Rob Hoogner	Member-at-large	Rev. Patrick Teverbaugh	Practice Leader
		Rev. Dana Takagi	Sangha member

BOLD – Attended Meeting

#	Item	Lead
1	Intention	
2	Community Comments - none	
3	Jeff's Departure (moving to North Carolina beginning of August) Edie thanked Jeff for his service on the Board. Many appreciations. Departing student ceremony for Jeff and Kris on either 7/31 or 8/1. Jeff may still come to the July Board meeting. Jeff expressed thanks for sangha support in his and Kris' wedding ceremony.	All
4	Administrator Report: Property: We hired someone several weeks ago to replace termite-damaged sills and boards in 113 School St. Cost was \$300 for repairs (much less than anticipated); did not need to use much of the property reserve. Nannette feels it's wise to put off similar repairs on the cottage, just until permits are secured for the dokusan rebuild – keep the cottage low-key. Dokusan rebuild progress report: Hired a surveyor to survey the dokusan room and property to west (John Mahoney, landlord), and likely re-draw the property lines to match existing zig-zag of buildings and lot lines. Signed contract with architect Peter Spellman (up to \$1,000) and survey firm (up to \$2900). Once the survey work is done, remodel committee can take a proposal to John and also to the City to get approval for re-drawing the property lines. Nannette leaving tomorrow for 3-week vacation. Chuck will cover administrator role for next 2 weeks. Chuck then joins Nannette for a week of vacation, and Brian Corser has agreed to be on call for any property issues that might come up while Nannette and Chuck are out of town.	Nannette
5	Treasurer Report provided in writing by Michael, passed out by Edie: Checking acct, general: \$19,549 (\$11K transferred to RBC Wealth Mgmt.). Checking account, remodel: \$62,336. Savings at SCCCU: \$268 (\$34K transferred to RBC). SW Securities CD: \$26,573. Total checking and savings = to \$108,728. RBC Wealth Management total: \$418,625 (includes interest as of 12/31/13). NOTE: A majority of our expenses occur in the 3 rd and 4 th quarter of the year. These are the property taxes and property and Board insurances. There is the new expense for the land survey, estimated	Michael