

**Santa Cruz Zen Center Board of Trustees Meeting**  
**Tuesday, June 27, 2013**  
**6:35pm to 8:30pm - Zendo**

**Present:** Edie Brown, President, Chuck Overley, Vice President, Michael Bashista, Treasurer, Liz Milazzo, Secretary; at large: Brian Corser, Rob Hoogner, Sally Aguirre

**Absent:** Jeff Sherman (vacation), Chris Davidson

**On Leave:** Lisa Noble, member at large

**Leaders in Attendance:** Kokyo (Patrick on vacation and Gene on retreat)

**Announcement:** Concept drawing for dokusan building rebuild is completed, framed, passed around, and appreciated. Chuck collaborated with Rob on the design concept and Chuck created a beautiful drawing of our future dokusan building!

**Community Comments:** None

**Preliminary discussion in regards to vacation request by Kokyo:** (see later in minutes) Definitions of terms in head teacher contract and current understandings:

- “vacation” (4 weeks/year per contract) = personal time (often is retreat time that Kokyo takes);
- “teaching time away” (3 weeks/year was agreed to this year but not in the contract) = teaching invitations received by Kokyo, including this year teaching in Houston & Austin (10 days), Tassajara (1 week), Jikoji (cancelled). Kokyo will be leading a teaching/pilgrimage 4 week trip to Nepal during January 2014; 24 participants signed up so far, Shoho organizing a lot of the arrangements. Kokyo will bring a proposal to the board at a future date to consider the planned trip as “teaching time away.”

Clarifying question as to whether Kokyo receives remuneration for teaching time away? He has received dana (teaching donation) in Houston and Austin, as well as a teaching gift; and has received small amounts of dana from participants at the Tassajara workshop.

**Board annual calendar:** Still need to review head teacher contract. Proposal to start looking at 2014 budget in August/September vs. October, so that Board can look at head teacher’s contract within the context of a 2014 budget conversation. Insurance renewal is October with bid pending. Reserve study – should have some clarity by August.

Conversations not yet scheduled to date:

- Zen and the Arts annual review (Sally planning to step down, another sangha member may take Sally’s position, but commitments not yet clarified) – will discuss in August