

## **Santa Cruz Zen Center**

Board of Trustees Meeting

March 26, 2013 6:30 – 8:30 pm Zendo

**Present:** Edie Brown, President, Chuck Overley, Vice President, Michael Bashista, Treasurer, Liz Milazzo, Secretary; at large: Sally Aguirre, Brian Corser, Rob Hoogner, Jeff Sherman, Chris Davidson

**On Leave:** Lisa Noble, member at large

**Leaders in Attendance:** Patrick, Nannette, Gene

**Community Comments:** None

**Treasurer's Report:** Profit and Loss Statement 1/1/13 through 3/26/13 passed out. Expenses paid to date, \$15,037, are equal to 20% of amount budgeted for year, and net income to date, \$9,893, is 40% of amount budgeted for year. ZC has not yet been billed for 2012- 2013 property tax for 119 School Street (\$4500) – this will need to be paid when the City issues the bill. If ZC does not receive a bill, Michael and Edie will go to the Assessor's office to arrange payment. Financial status report: Mortgage for 119 School St. has been paid off using the Katherine Thanas' gift. Final mortgage payoff amount was a little over \$132,000. KT gift amount remaining: \$250,062. ZC cash assets outside of gift amount: \$209,141. Question asked re the storage charge for Katherine Thanas' library. Edie: We don't have a plan yet for Katherine's books. Gene will forward Jana's email address to Edie for follow-up re Monterey Zen Center's contribution to Katherine's book and furniture storage charges. We have been paying \$124/month for storage since October or November.

**Leader Report from Nannette:** ZCOG is making an ongoing effort to distribute some of the work of property upkeep – e.g. discrete gardening tasks and maintenance jobs – beyond a few individuals who have taken primary responsibility for these areas, and who have donated significant amounts of personal and business time to support Zen Center. Amount budgeted for garden expenses in the annual budget does not reflect the materials and services that Rane has been donating. Nannette has asked Rane to do an ongoing detailed annual budget for the garden which could be utilized in the budget development process next fall. Nan may request an increase in the garden budget for this year at the May meeting. Mary Tustin will help Nan do a kind of reserve budgeting for unanticipated property expenses. Termites found in 113 School St. Rob did some investigation to assess the extent of damage (cut away a sill where there was termite damage, found termites in the siding.) Rob will be meeting with an exterminator tomorrow to get a recommendation as to whether a "localized" treatment would work, or if a full extermination will need to happen.

**Proposal for Dokusan Rebuild** – Nannette prepared proposal with four points: 1) Rob will serve as project manager, on a volunteer basis. Duties to include information gathering, communication with stakeholders, producing rough drawings, working with Planning Department to obtain permits, and arranging for detailed drawings to be made. 2) Contractor(s) will be invited to bid on the project. Bid(s) will be presented to the Board for approval. 3) The building will be dedicated to Katherine. 4) Building cost will be split: 1/3 out of current assets, 1/3 Katherine's gift, 1/3 fundraising. **Proposal Passed** with six "ones", and three "two's".