

# **Santa Cruz Zen Center Board of Trustees Meeting**

## **Tuesday, October 22, 2013**

### **6:35pm to 8:00pm – Zendo**

**Present:** Edie Brown, President, Chuck Overley, Vice President, Michael Bashista, Treasurer, Liz Milazzo, Secretary; Nannette Overley, Administrator; at large: Sally Aguirre, Jeff Sherman, Chris Davidson, Brian Corser, Rob Hoogner

**On Leave:** Lisa Noble, member at large

**Leaders in Attendance:** Gene, Kokyo

Intention: to walk hand in hand with mindfulness and compassion

#### **Administrator Report (Nannette)**

- Thanks offered for all the work painting the front of the zendo – complete!
- Dokusan room rebuild: Subcommittee mtg. several days ago: Nannette, Dana, Kokyo, Rob, Michael, & Brian met to look again at the timeline for the rebuild. Rob will be finalizing the design with a small group of leaders. Nannette expects that drawings will be finalized by Christmas, get 3 bids and bring to Board by Jan. meeting. We'll need to move office & dokusan room to another location for probably three months. Proposed start date: middle of April, right after end of winter practice period. \$50K will be budgeted for construction, allowing \$10K for incidentals (changes to landscape, hardscape, moving garden tools, etc.)
- Q: are there plans included for a tokonoma (alcove that displays a scroll and flowers)? Not yet discussed. Give input to Rob or Kokyo. Subcommittee will meet again in several days and tighten up floor plan: Rob, 3 leaders, Nannette, Michael.

**Insurance Update (Edie):** Same broker, but new company: Philadelphia instead of Riverport. Old company was charging premiums for after-school programs, camping – lots of things we don't do here. Insurance is renewed for one year.

**Evaluations** passed out for Board Members to complete re the positions of Global Sangha leader, head teacher, and administrator. Due back to Board President by Oct. 31<sup>st</sup>. The feedback will be presented to the leaders in a confidential form, with responses aggregated.

#### **Upcoming Meetings:**

- **Friday, November 15<sup>th</sup>**, 6:30pm - Annual Appeal mailings and dinner
- **Saturday, November 16<sup>th</sup>**